

# Memo

To: Participants for the July 9-10 & 11, Missoula Lead Instructor Program  
From: Kenneth L. Threet, EMS Training Coordinator  
Date: 6/25/2004

Thank you for submitting an application for the new Lead Instructor Training Program to be held in Missoula, Montana on July 9-10 & 11, 2004. **Your application has been accepted and we are looking forward to seeing you there!**

The program is being held at the "North Under Ground Lecture Hall" on the University of Montana campus. Directions are as follows: (a campus map is attached for your review)

The training room is labeled North Underground Lecture Hall on the map. Use the parking lot to the south of that lecture hall, off of East Beckwith Ave.

From Arthur Ave.

Turn East onto E. Beckwith.

Turn left at Mansfield Ave. (2nd driveway on left) into a large parking lot behind the Health Sciences and Skaggs buildings. I suggest you park here.

From NE corner of parking lot walk approximately 150 feet North towards the North Underground Lecture Hall and the grass "Oval" at the center of campus.

The lecture hall is underground beneath a brick patio. Look for signs on the patio for the NULH. If you walk to the Oval you have gone too far. The NULH is immediately South of the center of the Oval

You'll need nothing but an open mind and perhaps a writing utensil and paper for notes. You'll be leaving with a large notebook of information.

Sunday (*the instructor portion*) is required, but if you have submitted documentation of instructor training that is generic in nature (*not a program that taught you how you conduct their program; i.e. CPR instructor, PHTLS instructor, GEMS instructor, etc including the former EMSTC program*) but a program that covered instructional theory and such, you need not attend. I would however suggest that you consider attending for your personal information.

The program schedule is: Friday 7 pm – 10 pm, Saturday 8 am – 5 pm, and Sunday 8 am – 3 pm. An agenda can be viewed on the web site if you'd like a sneak peak, otherwise it will be provided at the program.

Web Site: <http://discoveringmontana.com/dli/med>

We'll start and end on time every day, so please adjust your time accordingly. Please arrive 15 minutes early (6:45 pm) for registration on Friday.

Thank you and see you there.